



board of directors

**Board Meeting Minutes** March 1, 2017

Boardroom #6209 – 6:00 p.m.

**Board of Directors**

**MINUTES**

**DATE: 2017 03 01**

Meeting Chair:	Wendy Cukier Acting Chair			
Present:	Hania Amad Viola Antao Karen Bell Tammy Brown Ann Davis	Marilyn Emery Ani Hotoyan-Joly Michelle Khalili Kyle Kirkham Sheila Laredo	Mary Lou Maher Jocelyn Palm Jane Pepino Jennifer Price	Sarah Qadeer Sheerin Sheikh Kirsten Thompson
Regrets:	Benita Warmbold (LOA)	Paulette Senior	Lynn Wilson	
Guests:	David Urbach, MD Chief of Surgery	Vicky Noguera, Director Perioperative Services & Gynecology		
Recording Secretary:	Paula Da Ponte			

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Agenda Item		Discussion	Follow-Up / Action
1.	<b>Welcome</b>	W. Cukier welcomed members.	
2.	<b>Call to Order</b>	The meeting was called to order at 6:00pm.	
3.	<b>Conflict of Interest Declaration</b>	None were declared.	
4.	<b>Approval of Agenda</b>	S. Sheikh moved and M. Khalili seconded <b>THAT</b> the agenda be approved. <b>CARRIED</b>	
5.	<b>Approval of Previous Minutes:</b> Minutes from Meeting held on February 1, 2017	M. Khalili moved and S. Sheikh seconded <b>THAT</b> the minutes be approved as amended. <b>CARRIED</b>	
6.	<b>Education – Ambulatory Surgery</b>	M. Emery introduced D. Urbach and V. Noguera to present on the quality performance on Ambulatory Surgery. D. Urbach and V. Noguera provided a summary of the specialized care at WCH with a focus on Out Patient Total Thyroidectomy (OTS). They noted that there is a criteria for patient selection for this procedure and not all patients meet the criteria.	
7.	<b>Governance:</b> <b>7.1</b> Chair's Report  <b>7.2</b> Governance and Nominating Committee Update  <b>7.3</b> Minutes <b>7.3.1</b> Executive – <b>January 24, 2017</b>	This agenda item was deferred.  J. Pepino informed members that KPMG will be at the April Governance meeting to report on the Governance Review then at the Board Retreat in May.  The minutes were received.	
8.	<b>Strategy</b> <b>8.1</b> CEO's Report	M. Emery's report was included in the material. She highlighted on the following: <ul style="list-style-type: none"> <li>• A total collaborative investment of \$12 million by Peter Gilgan and the Canadian</li> <li>• Cancer Society will establish "<i>The Peter Gilgan Centre for Women's Cancers</i>" at</li> </ul>	

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	<ul style="list-style-type: none"> <li>Outlining Staff Engagement Results</li> </ul>	<p>WCH.</p> <ul style="list-style-type: none"> <li>Moving towards setting up strategy hives throughout March and April and the proposed topics were listed in the report.</li> <li>February 2017 the first MAiD intervention occurred at WCH.</li> </ul> <p>K. Winter provided an overview of the results from the Staff Engagement Survey. She informed members that compared to the results two years ago some were similar or there was an increase in satisfaction. The results were shared with staff at the Town Hall meeting and she will review with managers for each department.</p>	
9.	<p><b>Quality</b></p> <p>9.1 Performance Report – Q3 – December 31, 2016</p> <p>9.1.1 Quality Improvement Plan 2016-2017</p> <p>9.2 Quality Improvement Plan 2017-2018</p>	<p>H. McPherson informed members of the Q3 corporate performance results, ending December 31, 2016. Of the 20 indicators reported in Q3: 15 in the green, 3 in the yellow and 2 in the red. The two red indicators are CT wait time and MRI wait times which are both issues across the province.</p> <p>H. McPherson informed member that the QIP is on target and most are above or near the benchmark.</p> <p>W. Cukier presented the Quality Improvement Plan for 2017-2018 to members. For the hospital sector the eight priority indicators were identified by the Health Quality Ontario and the Ministry of Health and Long Term Care. Four of these indicators are applicable to Women's College as an ambulatory hospital and Women's College has proposed four additional and/or custom indicators for 2017/2018. The WCH 2017/2018 QIP meets all legislative requirements. A thorough discussion took place and QAC and at the Executive regarding the indicators and benchmarks for the QIP. The Executive Committee also reviewed the at Risk Compensation.</p> <p>A. Hotoyan-Joly moved and H. Amad seconded</p> <p><b>THAT</b> the Board of Directors approve the WCH Quality Improvement Plan 2017/18 as recommended by Quality and Academic Committee (QAC) and Executive Committee;</p>	

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	<p>9.3 Quality and Academic Committee Update</p> <p>9.4 Medical Staff Appointments 9.4.1 New Medical Staff Appointments</p> <p>9.5 Minutes 9.5.1 Quality &amp; Academic – February 15, 2017 9.5.2 Medical Advisory Committee – January 10, 2017</p>	<p>and authorize the Chair of the Board, the Chair of the Quality and Academic Committee and the President and CEO to sign the plan as acknowledgement of this approval.</p> <p><b>CARRIED</b></p> <p>W. Cukier provided members the following update:</p> <ul style="list-style-type: none"> <li>• D. Urbach presented at QAC and recommended to present at the Board.</li> <li>• Performance Report Q3 and the QIP were presented and discussed.</li> <li>• There were no new critical incidents.</li> </ul> <p>The applications from the February 7, 2017 MAC meetings for appointment to WCH Medical Staff, effective, March 3, 2017.</p> <p>M.L. Maher moved and J. Palm seconded</p> <p><b>THAT</b>, on the recommendation of the Medical Advisory Committee, the Board of Directors approve the appointment of the applicants listed to the WCH Medical Staff effective March 3, 2017.</p> <p><b>CARRIED</b></p> <p>The minutes were received.</p>	
10.	<p><b>Capacity</b> 10.1 Foundation Update</p>	<p>A Davis provided the following update:</p> <ul style="list-style-type: none"> <li>• The foundation has partnered up with Shoppers Drug mart and the Running Room for the “Shoppers Love you Run for Women” that will be held on June 10, 2017.</li> <li>• Closing this fiscal year the Foundation is on track.</li> </ul>	

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<p><b>10.2</b> Financial Performance Q3</p> <p><b>10.3</b> Budget 2017-2018</p> <p><b>10.4</b> Minutes <b>10.4.1</b> Resources – February 15, 2017</p>	<ul style="list-style-type: none"> <li>RFP donor recognition is complete, working with WCH for vendors.</li> <li>There will be five spots available on the Foundation Board, members were asked to bring forward any recommendations.</li> </ul> <p>M.L. Maher provided an update on the financial performance that currently we are expected to balance. The implications were identified and discussed.</p> <p>This agenda item was moved to in-camera. Following the in-camera session, the open meeting resumed. It was noted that this item was thoroughly discussed at the in-camera meeting.</p> <p><b>MOVED by</b> M.L. Maher and seconded by S. Sheikh</p> <p><b>THAT</b> the Board of Directors approve the proposed budget for 2017-2018 implementation and as the basis of execution of the Hospital Services Accountability Agreement (H-SAA) for 2017-2018, and;</p> <p><b>THAT</b> the Board of Directors approve the execution of the H-SAA Amending Agreement, and authorize the Chair, and the President and CEO to sign all necessary documents.</p> <p><b>CARRIED</b></p> <p>Minutes were received.</p>		
<p><b>11.</b> <b>Equity &amp; Community Advisory</b></p> <p><b>11.1</b> Association of Volunteers</p> <p><b>11.2</b> MDMSA</p> <p><b>11.3</b> Equity &amp; Community Advisory Update</p>	<p>J. Palm informed members that we have approximately 200 volunteers and looking into activities for patients while they wait. Members were also informed Volunteer Recognition Week is the week of April 23, 2017</p> <p>K. Kirkham provided an update on the OMA and MOHLTC negotiations.</p> <p>S. Sheikh informed members that the patient member will attend their first meeting at the next Equity meeting.</p>		

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13.	<b>Next Meeting:</b> Wednesday, April 5, 2017	The next Board of Directors meeting is scheduled on Wednesday, April 5, 2017 at 6:00pm in the WCH Boardroom 6209.	
14.	<b>Adjournment of Open Board Meeting</b>	The meeting was adjourned at 7:43pm	
15.	<b>In Camera</b>	An in camera meeting took place.	
16.	<b>Close of Board of Directors Meeting</b>	The meeting was closed at 8:40pm.	